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NIT No.: 35/EE(E)/DED-202/2026-27

Name of work: Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).

Estimated Cost: Rs. 33,35,618/- (Rupees Thirty Three Lac Thirty Five Thousand Six Hundred Eighteen Only)

Earnest Money: Rs. 66,712/-

Security Deposit: 2.5% of the tendered value

Performance Guarantee: As per OM No. DG/Manual-2024/20 dated 27.02.2026

Time of execution : 12 Months

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Certified that this NIT contains **1 to 30** pages excluding cover.

Assistant Engineer(E) P
DED-202, CPWD,
IGI Stadium, New Delhi.

Executive Engineer (E)
DED-202, CPWD,
IGI Stadium, New Delhi

INFORMATION AND INSTRUCTIONS FOR TENDER INVITING AUTHORITY FOR E-TENDERING

1. The Engineer-in-Charge/DDH of any divisions/projects of CPWD or any other officer designated by CPWD Directorate from time to time, are authorized to receive the EMDs. These authorities should receive the original EMD for their tenders or tenders of any other division/projects.
2. The NIT approving authority/ Tender inviting authority at the time of issue of NIT also fills and upload the following prescribed format of receipt of deposition of original EMD along with NIT:-

Receipt of deposition of original EMD (Receipt No...../date)	
1.	<u>Name of work:-</u> Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).
2.	<u>NIT No. : 35/EE(E)/DED-202/2026-27</u>
3.	<u>Estimated Cost :- 33,35,618/-</u>
4.	<u>Amount of Earnest Money Deposit:- 66,712/-</u>
5.	<u>Last date of submission of bid:- 07.08.2026 upto 15:00 hrs.</u>
<i>(*To be filled by Tender inviting authority/NIT approving authority at the time of issue of NIT and uploaded along with NIT)</i>	
1.	Name of the contractor#
2.	Form of EMD#
3.	Amount of Earnest Money Deposit #
4.	Date of submission of EMD#
Signature, Name and Designation of EMD Receiving officer along with Office stamp (# To be filled by EMD receiving EE/DDH)	

3. The Authority receiving EMD in original form examines the EMD deposited by the bidder and issues receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting authority. The receipt can also be issued by any subordinate gazette authority as authorized by the Engineer-in-Charge/DDH.
4. The authority receiving original EMD also intimates tender inviting authority about deposition of EMD by the agency by email/fax/telephonically.
5. The original EMD receiving authority releases the EMD to unsuccessful bidders after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier, after verification from the e-tendering portal website ([https:// etender.cpwd.gov.in](https://etender.cpwd.gov.in)>closed Tender>all) that the particular contractor is not L-1 tenderer and work is awarded.
6. The tender inviting authority calls for original EMD of the L-1 tenderer from EMD receiving authority immediately.

Note:- Receipt of EMD issued by Sub Division will not accepted.

INFORMATION AND INSTRUCTION FOR E-TENDERING

The Executive Engineer (E), Delhi Electrical Division-202, CPWD, IGI Stadium Complex, New Delhi-110002, (Phone No. 011-21400618, E-mail Id: deleeesaimed.cpwd@nic.in) on behalf of President of India invites online percentage rate bids from the **approved and eligible contractors of CPWD in Composite Category / Buildings and roads in Appropriate class** in Single bid system for the following work:-

S. No.	NIT No.	Name of work & location	Estimated cost put to bid (Rs.)	Earnest Money	Stipulated Period of Completion of work (in months)	Last date of online submission of bid, copy of receipt of deposition of original EMD and other documents as specified in the bid document.	Date & time Of opening of bid
1	2	3	4	5	6	8	9
1	35/EE(E)/DED-202/2026-27	Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).	Rs. 33,35,618/-	Rs. 66,712/-	12 Months	07.08.2026 upto 15:00 hrs	07.08.2026 at 15:30 hrs

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
- But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand draft or Bankers Cheque or Fixed Deposit Receipts or/ and Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of **Executive Engineer, SMCD, CPWD, New Delhi** as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified.
- Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered / update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of <https://etender.cpwd.gov.in>.
- The intending bidder must have valid Class-III digital signature certificate with encryption key (combo type) to perform any operations / transactions on the e-tendering portal / website and the bidder should download and install the eM signer on their system as per instructions available on download section of <https://etender.cpwd.gov.in>.
- On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
- Contractor can upload documents in the form of JPG format and PDF format.
- Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such

item shall be treated as "0" (ZERO).

However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in

10. The Technical Bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
11. It is mandatory to upload all the required documents by the firms so that all uploaded documents can be seen at document view stage. Document uploaded after this at EMD view stage shall not be considered.
12. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion
13. Method of application:
 - i. **If the bidder is an individual, the application shall be signed by him above his full type written name and current address.**
 - ii. **If the bidder is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.**
 - iii. **If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses, or, alternatively, by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.**
 - iv. **If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.**

List of Documents to be scanned and uploaded within the period of tender submission

1. Banker's Cheque, Account Payee Demand Draft, Fixed Deposit Receipt (FDR), Insurance Surety Bonds, and Bank Guarantee of any Commercial Bank towards EMD **in favour of Executive Engineer, SMCD, CPWD, New Delhi**. The Bidder can also deposit EMD in Bharatkosh (www.bharatkosh.gov.in) through Net banking the details of account as given under: -

Controller Code-	030 – Ministry of Housing and Urban Affairs
PAO Code -	043729 – PAO (Food Zone)
NCDDO Code -	318835 – O/o EE
Head of Account: -	844300103020000
2. The receipt for deposition of original EMD to division office of any Executive Engineer, CPWD and other documents as specified.
Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer, CPWD (The EMD document shall be issued from the place in which the office of receiving division office is situated) OR acknowledgment slip of depositing EMD through bharatkosh.gov.in
3. CPWD Enlistment Order of the Contractor in appropriate class in Composite category/Buildings and Roads.
4. Valid Electrical Contractor License.
5. Copy of Certificate of Registration in GST & acknowledgment of upto date filed return of GST.
6. **CPWD Enlisted Contractor to upload Training Certificate of ERP (Enterprise Resource Planning)** training issued by any of the CPWD Regional Training institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, ERP unit of CPWD issued to contractor either himself or his authorized representative. Failure to do so CPWD enlisted contractor will not be allowed to participate in tender i.e., price bid will not be opened.

Note: -

In case of non-enlisted contractor being first lowest in the tender then either contractor himself or his authorized representative shall take compulsory ERP training through any of the CPWD Regional Training institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD **within two months from the date of issue of intent letter**. Training will be valid only when non enlisted contractor is registered in LMS of ERP and certificate is issued through LMS of ERP. **Failure to do so, a recovery of Rs. 10,000/- per week** shall be made from the R/A bill without giving any show cause notice in this regard.

Assistant Engineer(E) P
DED-202, CPWD,
IGI Stadium, New Delhi.

Executive Engineer (E)
DED-202, CPWD,
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CPWD-6 FOR E- TENDERING

1. Percentage rate bids are invited on behalf of President of India from the **approved and eligible contractors of CPWD in Composite Category / Buildings and roads in Appropriate class** in Single bid system for the following work:-

Name of Work:- Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).

The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is estimated to cost **Rs. 33,35,618/-**. This estimate, however, is given merely as a rough guide.
- 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.

For composite bid, besides indicating the combined estimated cost put to bid, should clearly indicate the estimated cost of each component separately. The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.

- 1.2 Intending bidders is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed **works as mentioned in INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT**

- 1.2.1 To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under:-

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid)

2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7/8** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in**. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **12 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. The site for the work is available.

OR

~~The site for the work shall be made available in parts as specified below:-~~

~~(ii) The architectural and structural drawing for the work is available or~~

5. The architectural and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of work. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
9. Earnest Money in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks **(drawn in favour of Executive Engineer, SMCD, CPWD, New Delhi or through Bharatkosh as per details given above in instruction to bidder)** shall be scanned and uploaded on the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial bank having validity for a period of 90 days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 12 Months of declaration of result of technical bid evaluation.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the notice inviting e- tender shall be scanned and uploaded on the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in e- tender notice shall have to be submitted by the lowest bidder within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at 03:30 PM on as per **INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT.**

10. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
 - i. The bidder is found ineligible.
 - ii. The bidder does not upload scanned copies of all the documents stipulated in the bid document.
 - iii. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
 - iv. If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
11. The contractor whose bid is accepted will be required to furnish **performance guarantee As per OM No. DG/Manual-2024/20 dated 27.02.2026** within the period specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended

period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

12. The description of the work is as follows:

Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
14. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
16. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
18. The bids for the work shall remain open for acceptance for a period of 30 (thirty) days from the date of opening of bids in case of single bid system and 75 (seventy five) days from the date of opening of technical bids in case bids are invited in 2 or 3 bid system. Further
- (i) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department within 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

- (ii) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
- (iii) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.
19. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
- (b) Standard C.P.W.D. Form 7/8 or other Standard C.P.W.D. Form as applicable.
20. The intending bidders are required to update their profile in CPWD e- tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Executive Engineer/ Assistant Engineer (Phone no 011-21400618, e-mail Id deleesaimed.cpwd@nic.in) or ERP helpline no. 18001803286 or e-mail ld cpwd.support@techmahindra.com. The e- tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

Assistant Engineer(E) P
DED-202, CPWD,
IGI Stadium, New Delhi.

Executive Engineer (E)
DED-202, CPWD,
IGI Stadium, New Delhi

CPWD-7

भारत सरकार GOVERNMENT OF INDIA
केन्द्रीय लोक निर्माण विभाग CENTRAL PUBLIC WORKS DEPARTMENT

राज्य STATE :- New Delhi.
शाखा BRANCH :- E & M
अंचल ZONE :- NDZ-II

परिमंडल CIRCLE:- --
मंडल DIVISION :- DED-202
उपमंडल SUB-DIVISION :-I

कार्यो के लिए मद दर निविदा एवं संविदा
Composite Tender & Contract for Works

1. कार्य के लिए निविदा : Tender for the work of :--

Name of Work:- Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans) .

- (i) Tenders to be submitted online by **15.00 Hrs. on ***** in the office of **Executive Engineer (E), Delhi Electrical Division-202, IGI Stadium, C.P.W.D, New Delhi-110002.**
- (ii) To be opened on line in presence of tenderers who may be present at **15.30 Hrs on ***** in the office of **Executive Engineer (E), Delhi Electrical Division-202, IGI Stadium, C.P.W.D, New Delhi-110002.**

Issued to N/A as the. Tender document made available
Signature of the officer issuing the documents.

Online to the agency.
Online uploading authority

*** As per Instruction & Information for bidder

Designation :

EXECUTIVE ENGINEER (E)
DED-202, C.P.W.D.,
IGI Stadium, New Delhi

Date of issue.....

As per NIT

निविदा TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for ...days from the due date of its opening in case of single bid system..... from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialized work and not to make any modification in its terms and conditions.

A sum of **Rs.66,712/-** is hereby forwarded in cash/receipt treasury challan/deposit at call receipt of a commercial bank/fixed deposit receipt of commercial bank/demand draft of a commercial bank/bank guarantee issued by a commercial bank as earnest money.

A copy of earnest money in receipt treasury challan/deposit at call receipt of a commercial bank/fixed deposit receipt of commercial bank/demand draft of a commercial bank/bank guarantee issued by a commercial bank is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

तारीख Dated

डाक पता Postal Address

ठेकेदार के हस्ताक्षर Signature of Contractor

साक्षी Witness :

पता Address:

उपजीविका Occupation :

स्वीकृति /ACCEPTANCE

मैं भारत के राष्ट्रपति की ओर से तथा उनके लिए रु0:- '..... (रुपये '.....
.....) की राशि के लिए उपर्युक्त निविदा
(अधोलिखित पत्रों के अनुसार परिवर्तित) स्वीकार करता हूँ।

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me
for and on behalf of the President of India for a sum of Rs. *_____
(Rupees*_____)

नीचे दिए गए पत्र इस ठेका करार का हिस्सा होंगे।

The letters referred to below shall form part of this contract Agreement:-

- i) *
- ii) *
- iii) *

भारत के राष्ट्रपति की ओर से तथा उनके लिए

For & on behalf of the President of India.

हस्ताक्षर Signature

पदनाम Designation

तारीख Dated

PROFORMA OF SCHEDULE

(Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders)

SCHEDULE 'A'

Schedule of Quantities (as per PWD-3)

---- As attached----

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any

-----Nil-----

SCHEDULE 'E'

Reference to General Conditions of contract – GCC Maintenance work as amended up to date.

Name of Work: Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).

- | | | | |
|-------|------------------------|---|--|
| (i) | Estimated cost of work | : | Rs. 33,35,618/- |
| (ii) | Earnest money | : | Rs. 66,712/- |
| (iii) | Performance Guarantee | : | As per OM No. DG/Manual-2024/20 dated 27.02.2026 |
| (iv) | Security Deposit | : | 2.5 % of tendered value |

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:

Officer inviting tender

Executive Engineer(E), DED-202, CPWD, IGI Stadium, New Delhi – 110002

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2. & 12.3

See Below

Definitions:

- | | | |
|----------|--|---|
| 2(vi) | Engineer-in-charge | Executive Engineer(E), DED-202, CPWD, IGI Stadium, New Delhi – 110002 |
| 2(viii) | Accepting Authority | Executive Engineer(E), DED-202, CPWD, IGI Stadium, New Delhi – 110002 |
| 2(x) | Percentage on cost of materials and labour to cover all overheads and profits. | 15% |
| 2(x) (b) | Standard Schedule of Rates | Market Rates/DSR-2025 |
| 2(xi) | Department | CPWD |
| 9(ii) | Standard CPWD contract Form GCC 2023 CPWD Form 7/8 as modified & corrected | As amended upto the last date of submission of tender |

Clause 1

- | | | |
|------|---|--|
| (i) | Time allowed for submission of Performance Guarantee programme chart (Time and progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW welfare board or proof of applying there from the date of issue of letter of acceptance. | 07 Days |
| (ii) | Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above. | 03 Days |
| | | (1 to 15 days to be filled by NIT approving authority) |

Clause 2

Authority for fixing compensation under clause 2

Chief Engineer, NDZ-II, CPWD

Clause 2A

Applicable clause 2/ Clause 2A

Clause 2

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start

10 Days

Mile stone(s) as per table given below

Sl.No.	Description of Milestone (Physical)	Time allowed in days (from date of start)	Amount to be with-held in case of non-achievement of milestone
1	Not Applicable		

Time allowed for execution of work

.....**12 Months**.....

Authority to decide:		
(i)	Authority to convey the decision of shifting of Mile Stone and Extension of time.	Executive Engineer (E), DED-202
(ii)	Authority to decide Rescheduling of mile stones and extension of time	Chief Engineer, NDZ-II, CPWD
(iii)	Shifting of date of start in case of delay in handing over of site	Chief Engineer, NDZ-II, CPWD

PROFORMA OF SCHEDULES Clause 5 Schedule of handing over of site

Part	Portion of Site	Description	Time period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance	NA	
Part B	Portion with encumbrances	NA	
Part C	Portion dependent on work of other agencies	NA	

Clause 5**Applicable Clause 5/ Clause 5A****Clause 5****Clause 6**

Applicable clause 6

CMB/EMB (Through ERP Portal)

Clause 7

Gross work to be done together with net payment / adjustment of advance for material collected if any, since the last such payment for being eligible to interim payment.

Mutually Agreed

Clause 7A

Whether clause 7A shall be applicable

No

Clause 10A

List of testing equipment to be provided by the contractor at site lab

As per Terms & Conditions

Clause 10B(ii)

Whether Clause 10 B (ii) shall be applicable

Not Applicable

Clause 10C

Component of labour expressed as percent of value of work

70%

Clause 10 CC

Applicable

Not Applicable

Schedule of component of other Materials, Labour etc. for price escalation Component of civil (except materials/covered under clause 10CA)/ Electrical construction Value of work:

Xm.....

Component of Labour:-

Expressed as percent of total value of work

Y.....

Note: Xm..... % should be equal to (110) – (material covered under clause 10CA i.e. Cement, Steel, POL and other material specified in clause 10CA + Component of Labour)

Clause 11

Specifications to be followed for execution of work

All CPWD Specifications related with work as amended upto date

Clause 16 Competent Authority for deciding reduced rates Chief Engineer, NDZ-II, CPWD

Clause 18 Lit of mandatory machinery tools & plants to be deployed by the contractor at site: as per terms & conditions

Clause 19C Engineer-In-Charge ---- authority to decide penalty for each default

Clause 19 D Engineer-In-Charge ---- authority to decide penalty for each default

Clause 19 G Engineer-In-Charge ---- authority to decide penalty for each default

Clause 19 K Engineer-In-Charge ---- authority to decide penalty for each default

Clause 25

(i)	Conciliator	As decided by Chief Engineer, NDZ-II, CPWD
(ii)	Arbitrator Appointing Authority	As decided by Chief Engineer, NDZ-II, CPWD
(iii)	Place of Arbitrator	Delhi

Clause 32**Requirement of Technical Representative(s) and recovery Rate**

S. No.	Discipline	Designation (Principal Technical/ Technical Representative)	Requirement of Technical Staff		Minimum Experience	Rate at which recovery shall be made from the Contractor in the event of not fulfilling provision of Clause 36(i)
			Qualification	Number		
1.	Electrical Works	Project Manager cum Planning/ Quality/Site/ Billing Engineer	Graduate Engineer (Electrical/Mechanical)	1 (One)	02 or 5 respectively	Rs. 15,000/- (Rupees Fifteen Thousand) per month Per Person

Assistant Engineer retired from Government Services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 year relevant experience with a reputed construction co can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.

Clause 38

- (i)(a) Schedule/statement for determining theoretical quality of cement & bitumen on the basis of Delhi Schedule of Rates 2023 Printed by C.P.W.D.,
(ii) Variations permissible on theoretical quantities.

- (a) Cement
For works with estimated cost put to tender not more than Rs.25 lakh. 3% plus/minus
For works with estimated cost put to tender more than Rs.25 lakh 2 % plus/minus
- (b) Bitumen All works 2.5% plus & only & Nil on minus side
- (c) Steel Reinforcement and structural steel Sections for each diameter, section & category 2 % plus/minus
- (d) All other materials. Nil

FORM OF PERFORMANCE Security (GUARANTEE) BANK GUARANTEE BOND

In consideration of the President of India (hereinafter called "The Government") having offered to accept the terms and conditions of the proposed agreement between.....and(Hereinafter called "the said Contractor(s)") for the work..... (Hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. (Rupeesonly) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We, (Hereinafter referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees only) on demand by the Government.
2. We, (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the Government stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this

Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupees.....only).

3. We, the said bank further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.
4. We, (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineering- Charge on behalf of the Government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We, (indicate the name of the Bank) further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).
7. We, (Indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the Government in writing.
8. This guarantee shall be valid up to unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated theday offor (indicate the name of the Bank).

**TERMS AND CONDITIONS
FOR DEPLOYMENT OF MANPOWER for E&M WORKS**

1. The scope of work under this item of schedule of work includes operation and maintenance of various electrical services installed at **Jodhpur Hostel**. The scope of work comprises operation of services as mentioned in BOQ, attending day to day complaints, repairs and preventive maintenance of all electrical installations & fittings installed in the building / complex specified, rectifying defects and making functional all electrical services such as sub-station equipment, DG Sets, Fire Alarm and Fire Fighting equipment, Pump sets, light points, fans, luminaries, circuit wiring, sub main wiring, switchgears, bus bars, cables etc. by replacing the defective items/parts/wires etc. and repair / replacement of fans as required.
2. The contractor has to depute a supervisory staff for marking the attendance on ERP system on daily basis failing which a recovery of Rs. 20000/- per month will be made.
3. The first month is for updating the data on Aadhar based system so manual attendance will be accepted. From 2nd month onward no manual attendance will be accepted.
4. The contractor has to submit the measurement on monthly basis on RFI portal on or before 10th of each month failing **which a penalty of Rs. 30000/- per month** will be recovered from the running account bill.
5. On completion of 3 months the measurements raised on RFI portal will be submitted for creation of EMB.
6. Contractor has to use site order book of ERP for day to day instructions regarding works
7. Contractor has to submit the hindrance through ERP portal only.
8. Contractor has to prepare a list of inventories of following services at the start of work and brought to the knowledge of Engineer in charge if he found any missing electrical installation / fitting.
 - i. Sub station equipment and DG Sets in Sub Stations buildings.
 - ii. Fire pump house in the campus including internal and external hydrants and hose reel, pipe in the campus.
 - iii. Fire alarm system in the complete JLN campus.
 - iv. Lifts in the campus.
 - v. Internal EI upto MCB, DB from electrical panels in the building.
 - vi. Fan fittings and other type of fixtures inside the buildings in next 3 months but not later than 1st RA bill.
9. After preparation of inventory as per above points, contractor has to take over the installation for maintenance and operation. Any addition of installation during the contract will also be maintained by the contractor without additional cost. The safety of the installation signed by the contractor will be responsibility of contractor in case of any theft he has to report with the security officer of SAI under intimation to the JE and AE.
10. The inventory attached in the tender is indicating only and it is to be verified at the time of start of work any variation is to be brought to the knowledge of JE and AE.
11. **All Generators are installed outside the building and watch and ward of POL and batteries, DG Set a responsibility of contractor. In case of any theft same will be recovered from running accounts bill.**
12. The scope of work comprises of all the Electrical & Mechanical installations in buildings at **Jodhpur Hostel** which includes outsourcing of maintenance, operation work and comprehensive maintenance of various services installed at **Jodhpur Hostel** New Delhi.
13. As the installations /equipment are in running condition. For comprehensive maintenance contractor has to take over the installation and point out any defect at the time of taking over will be get rectified by the department and after taking over it is the responsibility of contractor to maintain the installation in working condition and hand over the same in healthy & working condition.
14. After the expiry of the contract, the firm shall have to hand over complete installation to the department in proper working order. All defect and deficiencies shall have to be rectified by the firm to the entire satisfaction of Engineer-in-charge failing which the work shall be got done at the risk and cost of the firm.
- 15.
16. The scope of work consists of following services:-
17. Operation, preventive and routine maintenance, of all E&M installations including fittings, fixtures,

equipment's, gadgets etc. installed as per inventory attached. The work includes all man power as required for round the clock duty. Nothing extra shall be paid on this account.

18. Minor spares as required for various E&M services required, as per the directions of Engineer-in-charge/request from User.
19. Operation of pump sets, fire fighting, fire alarm, Lifts, Compound light, Substation equipment's, electrical rising mains, cables, panels etc.
20. Upgradation of E&M services, as per direction of Engineer – in - charge.
- 21.
22. The minimum staff for the above work shall be deployed by the contractor, **on all days including Sundays and Holidays**, or otherwise, as per item BOQ.

Additional Terms and Condition

1. General Responsibility

- a. The contractor shall deploy the complete manpower as per item and terms and conditions and approved duty roster or directions of the Engineer-in-Charge.
- b. The prescribed manpower shall be the minimum mandatory deployment. Additional manpower required for emergencies, breakdowns, preventive maintenance, inspections, VIP/VVIP programmes, conferences, public functions or operational exigencies shall be deployed on the direction of Engineer in Charge.
- c. Deployment of worker shall not be reduced, combined, diverted, substituted or withdrawn without prior written permission of the Engineer-in-Charge.
- d. Manpower shall be deployed on days in shifts as per item of work that is including/excluding Sundays and holidays. Weekly rest, reliver and substitute arrangements shall be made by the contractor .
- e. The Engineer-in-Charge may change shift timings, place of deployment, duty allocation and category-wise deployment according to site requirements without entitling the contractor to additional payment.

2. Mobilisation and Commencement

- a. Within seven days of issue of Letter of Acceptance, or before commencement of work whichever is earlier, the contractor shall submit the manpower deployment plan, initial duty roster, reliver arrangement, qualification, experience, identity, police verification, Aadhaar Card, another government identity document, recent photographs, permanent and present address, qualification certificates, employment details, bank account details, UAN, ESIC number and medical fitness certificate and 24-hour emergency contact list.
- b. No person shall be deployed until the prescribed qualification, experience, identity, police verification(If Required) and statutory particulars have been submitted and accepted.
- c. Failure to mobilise complete manpower by the stipulated date shall constitute a breach of clauses of agreement. The department may arrange substitute manpower at the contractor's risk and cost, impose recoveries and initiate action under different clauses the contract.
- d. Acceptance of any person by the department shall not relieve the contractor of responsibility for competence, conduct, safety or statutory compliance.

3. Qualification and Experience

- a. Every deployed person shall possess the minimum qualification, trade certificate, licence, competency certificate and experience prescribed in the tender as per Table Below:-

Sl.No	Designation	Minimum Qualification Academic
a	Supervisor	a) Diploma in Engineering (Electrical or Mechanical) having 5 years' experience or Graduate in Electrical Engineering having 2 years' experience. b) He should vide experience of maintenance of Electrical and mechanical services in multi storied buildings. etc. c) Ability to read diagrams associated with different electrical appliances/equipment.
b	WIREMAN	d) ITI pass certificate with two years' experience or Electrical license with five year experience in the trade of electrical. e) Must have practical experience in erection & running, maintenance of different types of both HT & LT electrical installations i/c U.G. cable systems. f) He should fully aware of all the equipment's i.e. operation of substation equipment's, DG Sets, connection of different motors & starters, location and rectification of faults in complicated installations, testing of electrical installation and equipment's. He should know the difference of HT & LT electrical appliances, cable jointing, safety

		regulations as per I.E. Rules and shock treatment Services etc. g) Ability to read diagrams associated with different electrical appliances/equipment's.
c	OPERATOR (Lift):	a) ITI or equivalent pass certificate with two years' experience or matriculate with five year experience in the trade of Lift operation. b) Ability to understand safety of lifts with requisite skill and speed. He should have knowledge for rescue of passenger in case of failure/ fault condition of Lift. c) He should have knowledge of safety requirement in the operation, maintenance of lifts (microprocessor based) and knowledge of operation and maintenance practice on lifts including preventive maintenance.
d	OPERATOR (For Wet riser , sprinkler & other pumps system)	a) ITI or equivalent pass certificate with two years' experience or matriculate with five year experience in the trade of fire pumps operation. b) Ability to handle wet riser yard hydrant (internal/external) with requisite skill and performance. He should have knowledge for operation of Fire fighting pumps and electrical control panels.
e	Technician (For Addressable fire alarm system)	a) ITI or equivalent pass certificate with two years' experience or matriculate with five year experience in the trade of addressable fire alarm system and should have training certificate for addressable Fire system from Honeywell/ Bosch/Edwards or any equivalent brand.
f	KHALLASI (E&M)/ (AC&R)	a) Minimum VIIIth class pass. b) Unskilled work and general assistance to workmen on the electrical side. Should be physically fit in all respect.

- b. Original documents shall be produced whenever demanded. Forged, altered, misleading or unverifiable certificates shall result in immediate removal and may lead to recovery, termination and action under applicable tender rules.
- c. The worker should have Skill India Certification and the trade like plumbers, mason, carpenter, etc.

4. Police Verification, Identity and Security Clearance

- a) Police verification/Police Clearance Certificate of every person shall be completed before deployment in case of deployment on VVIP site.
- b) No person without approved security clearance, identity card and entry pass shall be permitted to work.
- c) Identity cards, passes, keys, tokens and access credentials of removed, transferred or discontinued personnel shall be surrendered immediately.
- d) The department may deny entry to or order removal of any person on security grounds without assigning any reason. An approved replacement shall be arranged immediately.

5. Uniform, Identity Card and Personal Appearance

- a) All personnel shall wear neat and clean department-approved uniform, safety shoes, identity card and name badge throughout duty hours.
- b) Summer/winter uniforms, rain protection and other seasonal clothing shall be provided by the contractor at its own cost.
- c) Personnel reporting without uniform, identity card, name badge or prescribed safety shoes may be treated as absent for the shift.

- d) All the workers should wear proper dress i.e. Light Blue Color Shirt Full Sleeve and Navy Blue Trousers along with Leather Safety Shoe. If a worker is found without proper dress then a penalty of Rs 1000/- per case will be imposed by the deptt and will be deducted from next month bill.
- e) Worker will display his name and designation along with subdivision and division name and lastly CPWD logo. His shirt should display CPWD logo on the back. Logo should be of thread knitting.
- f) In addition to absence recovery, a recovery of Rs. 500 per person per occurrence may be imposed. Repeated non-compliance shall require replacement.

6. Biometric and Physical Attendance

- a) Aadhaar-enabled biometric attendance shall be mandatory unless another system is approved by the Engineer-in-Charge.
- b) In case contractor fails to submit the documents and install the machine a recovery of **Rs. 5000/- per day** will be made from the running account bill.
- c) Contractor has to update the details of labour on ERP portal after registration of worker on Aadhar based attendance system during the 1st month of the after start of work, failing which a **recovery of Rs. 50000/- per month** will made.
- d) In case of change of labour during the tenure of the contract the contractor has to update the data on ERP as well as on ABAS.
- e) The contractor shall provide, install, operate and maintain the biometric machine, software, internet/data facility and power backup at its own cost.
- f) Attendance shall be marked personally at the beginning and end of each shift. Proxy attendance, remote marking, tampering or manipulation shall be treated as serious misconduct.
- g) A physical attendance register, shift handover register and deployment register shall also be maintained.
- h) Late arrival beyond fifteen minutes, early departure, absence from assigned place of duty or leaving the premises without permission may be treated as half-shift or full-shift absence.
- i) Non-functioning of the biometric system shall be reported immediately and restored within 24 hours. Attendance records shall be preserved for the contract period and statutory retention period.
- j) All the workers will come at the designated place in the morning 5 minute before the working hours and the contractor will take GI Tag photograph and submit the attendance in terms of numbers present / total number as per tender. Same exercise has to be completed just 5 minutes before closing time of working hours both the photograph will be submitted to JE concerned to the respective section

7. Recovery for Short Deployment

- a) For every person or shift not deployed, recovery shall be made at **1.5 times the prevailing statutory minimum** wage for the relevant category, including statutory contributions and incidental components, or the corresponding quoted rate, whichever is higher.
- b) Underqualified, unapproved, unverified or dual-position deployment shall be treated as non-deployment.
- c) Three or more instances of short deployment in a month, or persistent short deployment for three consecutive days, shall constitute repeated default and may lead to termination action.

8. Reliever and Replacement

- a) Sufficient Reliever and standby manpower shall be maintained at all times.
- b) Personnel proceeding on leave, weekly rest, training or medical absence shall be replaced before commencement of the relevant shift.
- c) Any person found absent, unfit, incompetent, negligent, medically unsuitable or unacceptable shall be replaced within four hours for operational posts and within 24 hours for other posts, or within the period directed by the Engineer-in-Charge.
- d) Until permanent replacement is approved, an interim local arrangement shall be made without compromising qualification, safety or statutory requirements.

9. Duty Roster and Shift Operation

- a) The initial duty roster shall be submitted in duplicate within seven days of commencement and the monthly roster at least three working days before the beginning of each month.
- b) The roster shall show name, category, employee code, shift, location, weekly rest, leave reserve, reliever, supervisor and emergency contact.
- c) No change shall be made without prior permission except in an emergency, which shall be reported immediately in writing.

9. Conduct, Discipline and Removal

- a) Personnel shall be physically and mentally fit, disciplined, polite, courteous and professionally competent.
- b) Sleeping on duty, intoxication, possession of alcohol/narcotics, gambling, abusive behaviour, insubordination, unauthorised absence, theft, pilferage, misuse of property, unauthorised photography, proxy attendance, tampering with equipment/records and private work during duty hours shall constitute misconduct.
- c) Serious misconduct may be reported to police or other competent authority in addition to contractual action.

10. Communication and Complaint Management

- a) Engineers, supervisors, technicians and operational staff shall carry functioning mobile phones during duty hours. A 24-hour emergency contact and alternate number shall be provided.
- b) Failure to answer departmental calls, acknowledge complaints or reach the assigned location within the prescribed response time shall be treated as service deficiency.
- c) Complaint-handling staff shall be computer literate and capable of using the departmental complaint monitoring system, ERP, mobile application, email and electronic registers.
- d) All communication costs shall be deemed included in the quoted rates.

11. Complaint Diary, Maintenance Register and Logbook

- a) Every skilled employee shall maintain a complaint diary or approved electronic complaint record containing complaint number, receipt time, location, fault, arrival time, action taken, material used, restoration time, pending action, worker signature and user/department feedback.
- b) A complaint not attended within the prescribed time, not rectified satisfactorily or closed without verification shall be treated as unattended.
- c) Daily reports of attended, pending, repeated and unresolved complaints shall be submitted.
- d) Shift-wise logbooks, preventive-maintenance registers, statutory test records, alarm records and breakdown/restoration details shall be maintained contemporaneously.
- e) Falsification, retrospective fabrication or unauthorised alteration of records shall constitute serious default.

12. Breakdown and Emergency Response

- a) Round-the-clock arrangements shall be maintained for emergency and breakdown complaints.
- b) Critical complaints affecting electrical safety, substations, DG sets, fire-fighting, fire alarm, lifts, essential lighting, water supply or public safety shall be attended immediately.
- c) Where permanent restoration is not immediately possible, a safe temporary or standby arrangement shall be provided.
- d) No meeting, event, conference, public programme or VIP/VVIP function shall be disrupted due to deficient deployment or delayed response.
- e) Failure to attend a critical breakdown may attract recovery of actual loss and contractual compensation determined by the Engineer-in-Charge.

13. 14. Safety and Personal Protective Equipment

- a) Safety of all personnel employed directly or indirectly shall be entirely the contractor's responsibility.

- b) The contractor shall provide and maintain helmets, insulated safety shoes, voltage-grade gloves, safety harnesses, lifelines, goggles, face shields, arc-flash protection where required, reflective jackets, respiratory/ear protection, first-aid boxes, voltage detectors, insulated tools, discharge rods, rubber mats, barricades and warning signs.
- c) No work on live electrical equipment shall be permitted unless specifically authorised and performed under approved permit-to-work, isolation, lockout/tagout, earthing and supervision procedures.
- d) Toolbox talks, safety briefings and mock drills shall be conducted and recorded.
- e) Failure to provide or use mandatory PPE shall result in stoppage and recovery. Stoppage for unsafe practices shall not entitle the contractor to extra payment or extension.

14. Accident, Injury and Indemnity

- a) The contractor shall be solely responsible for every accident, injury, occupational illness, disability or death involving its personnel.
- b) The department shall not be liable for compensation, medical expenditure, insurance claim, employment claim or consequential liability.
- c) Every accident or near miss shall be reported immediately, followed by a detailed investigation report within 24 hours.
- d) First aid, transportation, medical treatment and statutory compensation shall be arranged at contractor's cost.
- e) The contractor shall indemnify the department against all claims, proceedings, penalties, losses, damages and expenses arising from employment or deployment of personnel.
- f) All legally required insurance policies shall remain valid throughout the contract.

15. Statutory Registrations and Labour-Law Compliance

- a) The contractor shall obtain and maintain all applicable labour licences, EPFO, ESIC, BOCW, electrical contractor licence, labour welfare and other statutory registrations.
- b) All obligations relating to minimum wages, overtime, weekly rest, leave, bonus, gratuity, provident fund, employee insurance, compensation, maternity benefits, equal remuneration and occupational safety shall be fulfilled.
- c) The contractor shall ensure equivalent compliance by every subcontractor or associated agency.
- d) Failure to obtain or renew statutory registration may result in withholding of payment, suspension of deployment or other contractual action.
- e) References to laws shall include amendments, substitutions, rules and notifications in force during performance.

16. Payment of Wages

- a) Wages shall not be less than the applicable minimum wages notified by the competent authority for the relevant category and place of employment.
- b) Wages shall be paid within the statutory period only through ECS/NEFT/RTGS or another traceable bank transfer directly into the employee's account.
- c) Wage slips shall show wage period, attendance, basic wages, allowances, overtime, deductions, EPF, ESIC, bonus/benefits and net amount.
- d) All interest, penalties, claims and proceedings arising from wage default shall be borne by the contractor.

17. EPF and ESIC Compliance

- a) EPF and ESIC contributions shall be deposited within statutory time limits against the correct UAN and insurance number of each worker.
- b) Unrelated, fictitious or previously registered workers shall not be used to show artificial compliance.

- c) Monthly documentation shall include challan-cum-return, employee-wise contribution statement, proof of payment, employee acknowledgement, biometric attendance, wage register, bank transfer statement and portal verification access where required.
- d) Reimbursement, where contractually admissible, shall be restricted to actual verified contributions relating to authenticated personnel deployed on the work.
- e) RA bills may be withheld until statutory records are submitted and verified.

18. Mandatory Documents with Each RA Bill

- a) No RA bill shall be processed without
 - 1. Aadhaar-based biometric attendance,
 - 2. verified physical attendance register,
 - 3. approved duty roster,
 - 4. employee-wise wage sheet,
 - 5. proof of bank transfer,
 - 6. wage register,
 - 7. fortnightly labour report,
 - 8. EPF challan/ECR,
 - 9. ESIC contribution details,
 - 10. valid statutory registrations,
 - 11. complaint/maintenance reports,
 - 12. safety records
 - 13. replacement/Reliver details.
- b) Incomplete, inconsistent, unverifiable or manipulated documents shall result in withholding of the bill and further contractual action.

19. Tools, Testing Instruments and Communication Facilities

- a) All tools, ladders, testing instruments, safety equipment, communication devices and accessories required by the deployed personnel shall be provided by the contractor. The minimum T&P shall be as below

Test lamp	Pliers(Both Normal & Nose pliers)
Multi Meter	Rubber Gloves of 11 KV
Lux Meter	First Aid box
Line tester	Crimping tool kit with die
Tongue tester	Megger (5 kV HT and 500 V LT)
Vernier calipers	Digital insulation tester
Screw Gauge	Digital earth tester
Wire gauge	Spanner set
Screw driver set	Allen Key set
Blower	Hammer Drill Machine
Different size of aluminum ladders for maintenance of street lights, ceiling fans at different heights.	Measurement tape (3 Mtr/5 Mtr& 15 Mtr.)

- b) Instruments shall be serviceable, calibrated and supported by valid calibration certificates.
- c) The minimum prescribed tools and plants shall remain available at each site and for each sub-head.
- d) Non-availability of tools or instruments shall not justify delay in attending any complaint.

20. Cleanliness and Housekeeping

- a) The workplace shall be cleaned after every complaint or maintenance activity. Waste, scrap, dismantled material and debris shall be removed or deposited at the designated place on the same day.
- b) Electrical rooms, substations, panel rooms, pump rooms and fire-alarm rooms shall be maintained clean, dry and safe.
- c) Failure to maintain cleanliness may result in recovery and risk-and-cost cleaning.

21. No Employer-Employee Relationship

- a) All deployed personnel shall remain employees of the contractor.
- b) No person shall have any claim against the department for employment, regularisation, absorption, wages, arrears, seniority, pension, compensation or service benefits.
- c) The contractor shall defend and indemnify the department against all such claims.

22. Prohibition on Unauthorised Subcontracting

- a) Manpower deployment shall not be outsourced or subcontracted without prior written approval.
- b) Even where association is permitted, the main contractor shall remain fully responsible for wages, safety, statutory compliance, conduct and performance.
- c) Engagement through an unauthorised manpower agency shall constitute material breach.

23. Performance Monitoring

- a) Performance shall be evaluated based on complete deployment, punctuality, complaint response, maintenance quality, safety, preventive-maintenance completion, record accuracy, statutory compliance, conduct and installation reliability.
- b) The Engineer-in-Charge may issue deficiency notices and direct corrective action within a specified period.
- c) Suitable recovery may be imposed for shortcomings, discrepancies, non-functioning installations or unsatisfactory operation independently of manpower-shortage recovery.

24. Risk-and-Cost Arrangement

- a) Where the contractor fails to deploy manpower or attend essential services, the department may engage personnel or another agency without further notice in urgent situations.
- b) Actual expenditure, together with applicable supervision or departmental charges under the contract, shall be recovered from the contractor.
- c) Such arrangement shall not relieve the contractor of contractual responsibility or prevent additional action.

25. Withholding of Payment

- a) The Engineer-in-Charge may withhold part or whole of any payment where manpower is deficient, wages or statutory contributions are unpaid, attendance is manipulated, registrations have expired, safety is violated, mandatory reports are missing or workers' claims remain unresolved.
- b) Release of withheld payment shall not constitute waiver of recovery, compensation or other remedy.

26. Repeated Default and Termination

- a) Persistent short deployment, repeated wage/EPF/ESIC default, unqualified or unverified staff, forged records, serious safety violation, accident due to wilful negligence, abandonment of shift, failure during critical operations, unauthorised subcontracting or non-compliance with directions shall constitute material breach.
- b) In addition to other remedies, the department may remove personnel, suspend work, withhold payment, impose recoveries, engage another agency at risk and cost, rescind/terminate the contract, encash securities as permissible and initiate action under enlistment/tender rules.

c) No compensation shall be payable for termination arising from contractor default.

27. No Extra Payment

All expenditure connected with wages, leave reserve, weekly rest, overtime, bonus, statutory contributions, uniform, PPE, communication, training, medical examination, police verification, identity cards, biometric attendance, tools, accommodation, transport and supervision shall be deemed included in the quoted rates unless specifically identified as separately reimbursable.

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LIST OF PREFERRED MAKES OF ELECTRICAL MATERIALS

S. No.	ITEMS	MAKE
1.	PVC Insulated FRLS Copper Wire/ Telephone Cable/ TV Cable (ISIMark)	Havells / KEI / RR Kabel / Polycab
2.	Modular switch, Socket, Plates, GI box, RJ11 socket, RJ 45 socket and all other modular accessories, Footlight, Step type fan regulator, Shaver socket outlet point, card switch, Courtesy Panel, USB point, Blanking Plate/ Modular MCB DP	Phillips / Legrand (Arteor) / Schneider (Opale) / Anchor (Woods) / L&T
3.	Steel Conduit and accessories ISI Mark	AKG / BEC / NIC
4.	PVC Conduit and accessories	PRECISON / MODI / AKG / FINOLEX / MK / Polycab
5.	XLPE Insulated, PVC Sheathed, Armoured/Unarmoured 1.1 Kv Grade LT Cable/ Control Cable ISIMark	Havells / KEI / RR Kabel / Lapp Kabel / Batra Henlay/ Grandlay
6.	Cable Gland	Jainson / Braco / Comet / Gripwell
7.	Cable Lugs/ Thimble	Dowells / Jainson / Braco / Comet
8.	DWC Pipes, HDPE Pipes i/c Accessories	Rex / Duraline / Dutron
9.	MCB DB, MCB'S, Isolators, Industrial Socket, etc i/c accessories	Legrand / Hager / Siemens / Schneider/
10.	CAT6 UTP Cable, Patch Panel, I/O'S, Patch Cord	Legrand / Beldon / Panduit / Mollex / Lapp Kable
11.	MCCB'S / MPCB i/c accessories	L&T (DN/DNX) / SIEMENS (3VL) / Schneider Electric (COMPACT NS) / ABB (PMA) / Legrand
12.	Digital Panel Meter/ Electronic load Manager/ Multifunction Meter	Conzerv / Neptune / Secure / L&T / Trinity / Siemens
13.	Indicating Lamp (LED Type)	Esbee / Schneider / Siemens / Teknic / L&T
14.	Metal Pipes (M S / G I)	SAIL / Tata / Jindal (Hissar) / Prakash Surya / Zenith
15.	Thermostat Switch	ISI Mark
16.	Capacitor	Havells / Usha / Crompton
17.	SMC Box	Stanlac / Sintex / Boxxman
18.	UPVC Pipe	Supreme / Ashirvad / Prince

NOTE:

- The above preferred makes shall also be applicable for Maintenance works. In case there is any compatibility problem in case of Modular accessories, MCBs etc., the materials of existing makes shall be used, for replacement only.
- Make of the materials if not specified above shall be got approved from Engineer-in-charge before use on work. Decision of Engineer-in –charge shall be final in this case.

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SCHEDULE OF WORK

Name of work:- Maintenance & Operation of various E & M installations at office premises of Jodhpur Hostel, New Delhi during 2026-27 (SH: Providing services for RMO of EI & fans).

Sl No.	Description	Qty		Rate	Unit	Amount
1	Providing services of electrician / wireman and khallasi for day to day maintenance and upkeep of all the internal and external electrical installations including compound lighting, street lighting, Compact Electric Substation, LT Panels, DG Sets, UPS, Split Type Air Conditioner, Precision Air Conditioner, water supply pumps i/c removal/rectification the fault /complaint, recording and monitoring of the complaints at site of work round the clock in all working days and in General Shift on sunday as per direction of Engineer-in-charge complete as per terms and conditions etc. a) Wireman - 1 No. in each shift on all working days including Sunday & Holiday. b) Khallasi - 2 Nos. in General Shift on all days including Sunday & Holiday. c) Pump Operator- 1 No. in General Shift on all days including Sunday & Holiday.	12	Months	238554.00	Per month	2862648.00
2	Supplying the following material					
2.1	1.5 sq. mm ISI marked, FRLS/HFFR PVC insulated, single core copper conductor cable	300	Mtrs	23.00	P/Mtr.	6900.00
2.2	4.0 sq. mm ISI marked, FRLS/HFFR PVC insulated, single core copper conductor cable	300	Mtrs	54.00	P/Mtr.	16200.00
2.3	6.0 sq. mm ISI marked, FRLS/HFFR PVC insulated, single core copper conductor cable	300	Mtrs	82.00	P/Mtr.	24600.00
2.4	S.P. 5/6 A, one way modular switch, ISI marked	10	Nos.	44.00	Each	440.00
2.5	S.P. 15/16 A, one way modular switch, ISI marked	60	Nos.	96.00	Each	5760.00
2.6	3 pin 5/6 A modular socket outlet, ISI marked	20	Nos.	82.00	Each	1640.00
2.7	6 pin 15/16 A modular socket outlet, ISI marked	60	Nos.	136.00	Each	8160.00
2.8	Modular base & cover plate for 2 module	20	Nos.	54.00	Each	1080.00
2.9	Modular base & cover plate for 3 module	10	Nos.	72.00	Each	720.00
2.1	Modular base & cover plate for 6 module	20	Nos.	102.00	Each	2040.00
2.11	Modular base & cover plate for 8 module	10	Nos.	131.00	Each	1310.00
2.12	6 A, to 32 A, ratings, SP MCB, "C" curve, 10 KA breaking capacity	25	Nos.	175.00	Each	4375.00
2.13	1200mm, BEE 5 star rating, service value $\geq$ 6.0 CM/Min/Watt, air delivery 210 CM/Min (Minimum)	5	Nos.	2446.00	Each	12230.00
2.14	63 A, TPN	5	Nos.	2752.00	Each	13760.00
2.15	1 or 2 Module PVC box (75 mm X 75 mm X 50 mm)	20	Nos.	28.00	Each	560.00
2.16	3 Module PVC box	10	Nos.	75.00	Each	750.00
2.17	6 Module PVC box	20	Nos.	113.00	Each	2,260.00
2.18	8 Module PVC box	10	Nos.	167.00	Each	1,670.00
2.19	40A DP MCB, 415V	70	Nos.	1524.00	Each	1,06,680.00
2.20	6A, 3 pin Plug Top	20	Nos.	65.00	Each	1,300.00
2.21	16A, 3 pin Plug Top	20	Nos.	86.00	Each	1,720.00
3	Wiring for light/ power plug with 2X4 sq. mm FRLS/HFFR PVC insulated copper conductor single core cable in surface/ recessed medium	600	Meter	373.00	Per meter	2,23,800.00

	class PVC conduit along with 1 No. 4 sq. mm FRLS/HFFR PVC insulated copper conductor single core cable for loop earthing as required.					
4	Supplying of 1 Hp self priming monobloc pump capable of discharge 2700-750 LPH at head of 6m-34m of IP 55 protection to be connected in the water supply line at terrace complete etc. as required.	5	Each	5081.00	Each	25,405.00
5	Supplying of pressure booster pump controller (10 bar operating pressure) of IP 65 protection.	5	Each	1922.00	Each	9,610.00
		Total Rs.				33,35,618.00

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